

# Kaneb Center TA Orientation 2013

## Preparing to TA at Notre Dame



### DAY 1: Thursday, August 22

Time	Place	Topic	Presented by	Learning Objectives
12:45 PM	DeBartolo Hall Atrium	Registration	Joanna Sherbun Amy Buchmann Greg Shufeldt Karen Ostdiek	<ul style="list-style-type: none"> <li>Meet the Kaneb Center for Teaching and Learning Staff.</li> </ul>
1:00-1:05 PM	Room 102 DeBartolo Hall	Welcome, Orientation Overview, Introductions	Kevin Barry Amy Buchmann Greg Shufeldt Karen Ostdiek	<ul style="list-style-type: none"> <li>Outline orientation goals and agenda.</li> <li>Introduce key contacts and resources.</li> </ul>
1:05-2:15 PM	Room 102 DeBartolo Hall	Approaching the First Day of Class and Setting the Tone for the Semester	George Lopez	<ul style="list-style-type: none"> <li>Identify effective practices and strategies for creating a positive learning environment for students.</li> <li>Develop practices for interacting with supervising faculty.</li> </ul>
<b>2:15-2:45 PM BREAK</b>				
2:45-4:15 PM	Room 102 DeBartolo Hall	Navigating Difficult Classroom Situations	Stew Markel	<ul style="list-style-type: none"> <li>Discuss effective strategies for addressing potential challenges associated with being a Teaching Assistant or Instructor of Record.</li> <li>Examine and assess real world examples of difficult situations instructors may face.</li> <li>Build a network of Teaching Assistants.</li> </ul>

<b>DAY 2: Friday, August 23</b>				
<b>Time</b>	<b>Place</b>	<b>Topic</b>	<b>Presented by</b>	<b>Learning Objectives</b>
8:30-9:00 AM	DeBartolo Hall Atrium	Continental Breakfast	Kevin Barry Amy Buchmann Joanna Sherbun Greg Shufeldt Karen Ostdiek	<ul style="list-style-type: none"> <li>▪ Conversation and networking with attendees and Kaneb Center for Teaching and Learning Staff.</li> </ul>
9:00-10:15 AM	Room 131 DeBartolo Hall	Leading Effective Discussions	Essaka Joshua	<ul style="list-style-type: none"> <li>▪ Practice effective strategies for beginning, maintaining, and ending class discussions.</li> <li>▪ Brainstorm ideas for turning discussion challenges into learning opportunities.</li> </ul>
9:00-10:30 AM	Room 126 DeBartolo Hall	Succeeding as a TA in Lab and Tutorial Settings	Sarah West	<ul style="list-style-type: none"> <li>▪ Apply effective strategies for leading students through labs and tutorials.</li> <li>▪ Anticipate potential risks and response strategies in lab and tutorial settings.</li> </ul>
<b>10:30-10:45 PM BREAK</b>				
10:45-12:00 PM	Room 131 DeBartolo Hall	Grading Student Work	Ted Beatty	<ul style="list-style-type: none"> <li>▪ Differentiate between grading approaches and recognize best practices for effective grading.</li> </ul>
10:45-12:00 PM	Room 126 DeBartolo Hall	Strategies & Techniques for International Teaching Assistants	Stew Markel	<ul style="list-style-type: none"> <li>▪ Examine the concept of culture and its influence on teaching and communication in the US classroom.</li> <li>▪ Discuss effective strategies for building rapport when speaking with students.</li> <li>▪ Assess techniques for presenting content such as comparison, narration, description and explanation.</li> </ul>

*Please watch for an email from the Kaneb Center for Teaching and Learning asking for feedback on your Orientation experience. We greatly appreciate your comments and suggestions.*